

Tabb Tiger Band Parents Board Meeting
January 12, 2015

Meeting was called to order at approximately 7PM.

In attendance: Carol Miller, Joe Ott, Jennifer Williams, Julie Byrd, Adam Waller, Joe Matchette, Sarah Semones, Andee Boyd, Sue Carneal, Pam Kelly, Terri Young, Song Vick

1. Adam Waller– Mr. Waller discussed the Spring Trip and indicated that he hopes to get information out to Terri to distribute. Mr. Waller discussed the alternatives to competing during the trip due to timing and cost He is considering performing at a monument or park in Washington DC. He discussed staying in southern Maryland and going to the Inner Harbor, Six Flags, numerous things in DC, a symphony in either Baltimore or the Kennedy Center. He is trying to keep the cost at or below \$300. Battery sales will coincide with this. Between now and the middle of March, we have District Band. The performance will be in Gloucester High. Rehearsals are Thursday and Friday. He is also putting together the pit orchestra which is also during assessments. He is working on the schedule for rehearsals and assessment. The pit orchestra will be large this year and is volunteer only. Carol asked about the assessment at Jamestown High and whether chaperones will be needed. Mr. Waller said that chaperones will be needed, however the dates are not set. March 12-13 are tentative dates for the assessment. Jennifer Williams asked about corrections to the calendar.

3. Joe Ott, Treasurer, provided copies of the budget and explained how it was color coded to represent where we either exceeded or fell short of our goals. A copy of the budget is submitted with these minutes for the record. Joe identified that we received donations as well. He also notified us that he received a statement from the bank indicating that they transferred the amount of \$1054 to our account from a deposit Joe made in October. Joe did not make a deposit on the date the bank had in their records and he has no idea where this money came from. The bank is convinced that they are correct. Joe indicated that he is still short some money from students for the trip to Nationals. Mr. Waller is following up on these. Joe distributed a letter he will be sending to people who have still not submitted their activity fee. A copy of this letter is submitted with these minutes. Joe reviewed the issues surrounding the activity fees and that he has discussed this with numerous school officials. There are currently 19 students who have not paid. He will add a student withdraw form so that students that have money in their accounts can use those funds. Joe will continue to work with Bernadette regarding money for uniform items that is still owed. Joe also identified that he has continued to work to resolve with discrepancy in the accounts found by the auditor. He has resolved \$660 worth of the difference found by the auditor. The treasurer's report was accepted as presented.

4. Jennifer Williams, Student Accounts, noted that the current balance is \$6118.21 which includes money from the citrus sale and Scrip sales. She presented to Mr. Waller some student account information to put on the bulletin board so that students can see how much is in their accounts and fill out a form to use money from their account.

4. Julie Byrd, President, presented a report from Shannon Walker, our Vice President, regarding the Kroger rewards program. We received a check for \$266 for this program. We discussed that this is a good program and we should encourage more participation. Julie wanted to discuss "show shirts" and there are budget funds allocated for this. Mr. Waller discussed an idea that was presented by students. There would be a standard "Show Shirt" that would be the same every year and these are items we could stock. Then we could add special competition themed shirts if we had funds for that. Another idea is an end-of-the-year shirt which would encompass everything that was done during the year. Consensus was that most people like the end-of-year shirt. Mr. Waller will work on this. Parents would be able to purchase these also if they wanted. Julie also mentioned that executive board and committee chairs should be working on finding replacements for their positions. She would like to have positions filled by the banquet so that the executive board could be voted in at that time.

Committee Reports:

1. Web Site – Song Vick indicated that she would be updating the website tomorrow and adding the links for meeting minutes. Jennifer mentioned that there were several links for meeting minutes that didn't work.

2. Volunteer hours – Julie reported that we have a little over 100 hours for December.
3. Tiger Café – Julie reported that we will not be doing this event this year. Julie noted that we really need to try to do another fund raiser before the end of the year.
4. Scrip Coordinator – Joe Matchette presented more detailed information regarding the electronic payment tool, Presto Pay. 97% of organizations involved in this fundraiser use Presto Pay which goes through an Automatic Clearing House for transfers between banks. Joe indicated that changing to this method would greatly simplify the process and make Scrip purchase more convenient for parents. TTBP's checking account will be used as a "backstop" in case there is any fraudulent use of the Presto Pay system by band parents. The likelihood of this happening is very remote. All agreed that this is a good idea and voted in favor of setting this up.
5. Fruit Sales – Sue Carneal reported that she was able to sell the extra 3 boxes of fruit. There were several concerns raised regarding the quality of the fruit. Sue did express her concerns to the company regarding the delivery of the fruit and lack of communication during the delivery process. Sue did look into using another company, however, they received many negative comments.
6. Guard Liason -- Maureen Archer introduced herself as the new Guard Liason. She noted that there are two upcoming competitions on January 31st and February 7th. Joe Machette discussed any transportation needs for these competitions.
7. Concessions – Julie reported that there will be an opportunity to sell concessions during final exams and also during the spring play

Meeting was adjourned at approximately 7:50. The next meeting will be February 9, 2015.