

**Tabb Tiger Band Parents Board Meeting  
November 17, 2014**

Meeting was called to order at approximately 7PM.

In attendance: Carol Miller, Joe Ott, Jennifer Williams, Julie Byrd, Joe Matchette, Sue Carneal, Pam Kelly, Cha McLaughlin, Bernadette Marinaro, Danielle Devin

Julie Byrd, President, opened the meeting and requested a motion to approve the meeting minutes. The meeting minutes were approved. Julie asked that each board member provide a report about their particular areas.

1. Adam Waller– Mr. Waller thanked everyone for volunteering and supporting the band. He informed Bernadette that he has been asking students to turn in their band uniforms unless they are going to UVA band day or some other activity. Our winter concert is actually on Dec 11 instead of Dec 16 as originally on the calendar. There will be a couple of rehearsals which he will tell the students about later. Winter Guard has begun auditions and recruiting. The Drum Line has several performances with Liberty Baptist church. They will be performing on December 6 and Dec 12. The Jazz Ensemble will be performing at St. Katerri church on Dec 6 for their 5K race. The Jazz Ensemble will also perform at Patrick Henry Airport on December 18. There are several other possible opportunities in the works. The band will also be performing “in the spotlight” at the December school board meeting and he is trying to figure out how to take a few students to the meeting to perform. Battery sales will be coming out this week also and will be available over Thanksgiving. All District Band auditions are January 10 at the Grafton High School. Jennifer Williams asked about the type of batteries that will be sold and Mr. Waller indicated that they are Kodak batteries and are good quality.

Carol Miller asked about any additional information on Honor Bands and he did not have any additional information. Jennifer Williams asked about Spring Trip information and he said that he will get information out soon. Payments will be due Jan-March.

2. Jennifer Williams, Student Accounts Treasurer. Jennifer reports that 3 students used their accounts for the National Competition trip to Allentown PAShe asked if the student accounts list had been posted and Mr. Waller said not yet. She will be writing a check for \$734 from dormant accounts from past graduating students. There is currently \$3996 in student accounts. We will not be changing the rules this year about how student account money can be used because the erroneous information is posted on the web site.

3. Joe Ott, Treasurer reported our current balance is \$5767 in the checking account and \$16887 in the money market account. \$297 was made through Spirit Sales and we will be getting \$734 from dormant student accounts. Joe discussed several planned expenses including tires for the trailer and color guard costumes. He discussed the year book ad and that he has not taken this out yet. Mr. Waller informed us that he has not been approached by anyone. We discussed what the ad was intended for in the yearbook and why we normally do this. Joe asked about performance t-shirts and Mr. Waller indicated that we did not get t-shirts this year. There are still students who have not paid their activity fees. Joe discussed the fact that we still don't have an accurate roster. Joe suggested that instrument repair may be a good thing to consider at this time and we have money to support this expense.

4. Carol Miller, Secretary & Chaperone Coordinator. Carol Miller asked Joe about any chaperones who have not paid their \$40 for the Nationals trip.

5. Vice President & Fundraising – Julie will ask Shannon about Unos Spirit Week money.

6. Julie Byrd, President and Volunteer Coordinator. Julie thanked everyone for their volunteer hours – September hours 537 with 30 volunteers and November hours were 867 with 50 volunteers. Julie also discussed Tiger Café and why it's important to do this to cover summer bills. Julie suggested asking Pam Franz to chair this committee. She explained how this event works including entertainment and silent auction plus charging admission to the event. This is a big fundraiser. She discussed coming up with a date and Mr. Waller indicated that this could be difficult but the very end of March would be possible.

Julie also discussed the recent audit that was done. The auditor did have a few questions and we will be providing some additional information to the auditor and she will spend about one more hour working on our books. Her cost was \$180.

#### Committee Reports:

1. Fruit Sales – Sue Carneal reported that sales are about done. She has requested delivery during the first week of December. She will call the week of Thanksgiving and she will get a very tentative date. Sue has a list of people who volunteered for distribution. She will also send out a reminder to make sure people don't forget to pick up their fruit. We did not have as many boxes ordered this year. We sold 249 this year vs 367 in 2013. Mr. Waller informed us that he has heard other fundraisers such as Choral cookie dough sales are not doing as well this year either.
2. Hospitality – Cha asked about the possibility of having a special activity to celebrate the great marching season especially finishing 4<sup>th</sup> in Nationals. Mr. Waller thinks timing will be difficult since classes are very busy right now and students are split between multiple classes. We could try something after school. No decisions were made regarding this.
3. Scrip Coordinator – Joe Matchette is getting busy with Scrip sales. He asked about whether the shipping cost which is approximately \$7.50 per order. He asked about how the rebates are split. Jennifer responded that 75% goes to the student and 25% to the band. Jennifer told us about some of the past results and it implied that we usually make enough to cover shipping and make a small profit. Joe also asked about ordering inventory to sell instead of waiting for students to order. There was good discussion about this and Joe will consider trying this with a small inventory. Joe is thinking about Starbucks, Target and Amazon cards. Julie was concerned about maintaining this sort of inventory. Carol suggested that it's not much of a risk to try this and if it doesn't work we don't do it again. If we did this, the band would get the entire profit. Joe discussed payment options for Scrip sales using a system called "Presto-Pay" which would require a direct link to our band checking account. Carol expressed concern about security with having the checking account linked to an outside source. Cha also expressed concern about having to create another account and password for an online ordering system. Joe will create a paper form to email out so that cards can come before Christmas.
4. Uniforms – Bernadette Marinaro discussed uniform collection. She asked for a list of students going to UVA day as well as the students in drum line who will need to keep their marching uniform until after the performance. Bernadette discussed issuing concert uniforms and ordering tuxedo shirts. There are still students who haven't paid what they owe for uniform items. Bernadette plans to distribute uniforms the second week of December. Julie suggested sending out an email asking for volunteers to help with distribution.

Meeting was adjourned at approximately 8:00. The next meeting will be December 8.