

**Tabb Tiger Band Parents Board Meeting
September 8, 2014**

Meeting was called to order at approximately 7PM.

In attendance: Carol Miller, Joe Ott, Annmarie Lewis, Joe Matchette, Todd Boyd, Andee Boyd, Sue Carneal, Terri Young, Bill Pearson, Jenny Blankenship, Beth Brumfield, Jennifer Williams, Song Vick, Shannon Walker, Julie Byrd, Doug Geis, Kim Geis, Sarah Semones

Julie Byrd, President, opened the meeting and asked that each board member introduce themselves and provide information about their particular areas.

1. Adam Waller discussed the November National Competition – suggesting that we rent a 15 person van for chaperones/pit crew and that there are rooms reserved for parents. He also mentioned that the trip is focused on the competition and that unlike the Spring trip, there will not be extra activities planned. Trip is planned for November 8-9. He also discussed needing 8 chaperones for football games. There was discussion regarding a potential change of dates for the first football game which could be on either Thursday, Sep 18 or Sep 19. Mr. Waller read an email from the athletic director indicating the game is on Thursday, Sep 18. Band rehearsal is on Tuesday for the entire half-time band.

Mr. Waller is unsure of when the 8th graders are going to be joining the band. He believes it is Oct 4. Mr. Waller discussed the schedule for the 1st competition on Sep 20. US Bands generally puts out the schedule the Monday before the competition. Positions for the band are decided based on our ranking from past competition.

Mr. Waller thanked Mrs. Marinaro for her work on uniforms.

Mr. Waller was unsure of when Senior Recognition was scheduled.

Mr. Waller asked Joe Ott if we could pass money for the National competition through the band parent's treasury. Joe affirmed this was ok.

There was discussion about the concert schedule and Mr. Waller indicated that the entire schedule was set and available on the calendar. It was noted that the website didn't have any event dates past November.

2. Joe Ott, Treasurer reported that 78 students have paid the activity fee based on the current roster. Joe has money for uniforms and shoes and will work with Bernadette. Current \$11,700 which is about \$5000 short of what we expected in activity fees. Color Guard incurred some unbudgeted expenses over the summer and there were extra expenses for wheels on the stages. We didn't incur the extra expense of \$400 for Jerry Dingus. We still have clinician fees to pay in October but we are OK so far.

Joe also asked about whether we have to have an accountant do the taxes and save us over \$600. He will investigate this and will get back to us with more information about taxes and audits.

Joe reported that he will plans to add \$1530 to the \$15,000 to the uniform reserve fund. This money is in a money market account that is earning .03% a very small amount. It is insured but is not earning us much money. We should discuss this at another time.

Paid for Color Guard warmups & gloves and he will continue to collect funds for that. We also paid a cleaning fee for tuxes.

Joe has created a color-coded budget showing where we have over-spent and under-spent and he will send this out to the board for review.

Joe asked about a bill for show writing and drill writing. Mr. Waller said that he expects these expenses to be lower than initially expected.

Beth Brumfield noted that she has a friend who can do taxes & audits when that time comes.

4. Jennifer Williams, Student Accounts Treasurer

Jennifer finally has access to the accounts and has her name on the accounts. She still needs to track down about 20 kids and their student IDs. Jennifer has studied the books and has found a \$30 discrepancy but otherwise the accounts add up to what we have on the books.

3. Shannon Walker, Vice President & Fundraising discussed the following fundraising events:

- Chick-Fil-A Spirit night is September 30 5PM-8PM – waiting to get invitations & other information so that we have it for Monday's parent meeting. All advertising must be done in advance (no soliciting at the store). Mr. Waller will get this on the morning announcements.
- Tag Day is September 13 & the chairs are planning a meeting with all of the host families. There was a discussion about how Grafton did their Tag Day at local stores. They also did phone calls soliciting money. Sign Up Genius can also be used for this sort of thing. They do take a portion of the proceeds. These are ideas that may be considered next year.

Committee Reports:

1. Battery Fundraiser -- Mr. Waller reported that this is on schedule before Thanksgiving.
2. Car Wash – Julie Byrd reported the Rookie Car Wash was last Saturday and they seemed to be doing a good business at Sonic. Funds from this will go to student accounts and some to the general fund.
3. Fruit Sales – Sue Carneal reported that sales are Sep 29-Oct 31. Mr. Waller will get information on the Y-Line and announcements. Mr. Waller explained what the Y-Line is.
4. Hospitality – Julie Byrd reported that the Cook Out was a great success with lots of great food and volunteers. Please report volunteer hours.
5. Pit Crew – Todd Boyd reported that the wheels are on order and the welding has been done. He can set up one stage so that it can be used for practice.
6. Remembrance – Beth Brumfield discussed switching to emailed Birthday announcements instead of spending money on actual cards and postage. Kids don't keep these, they just throw them away. This would save about \$100.
7. Communications – Terri Young asked Mr. Waller about getting paperwork from students who are in class but have not turned in paperwork yet. Mr. Waller asked for a list of students without paperwork and he will track them down.
8. Scrip Coordinator – Joe Matchette mentioned that the Y-line, Sign-up Genius and all of those technologies can be useful. The goal is to make it as user friendly as possible so that we can make it easier for parents to order.
9. Spiritwear – Andee Boyd reported that the Web site is working out and the first order should be in before the football game.
10. Tiger Paws – Sara Semones reported that painting is moving forward.
11. Uniforms – Bernadette Marinaro will report to Julie on volunteer hours. 96 students have been issued uniforms but some may still need gauntlets, jackets, etc. There were cleaning issues that had to be sent back to the cleaners. The cleaners are saying that colors appear to be bleeding together.

Bernadette will try to discuss this with the uniform company and find out if there are special instructions for cleaning. There are still several students that haven't been fitted. Shoes, etc. are still in the works for many students. Bernadette expressed concern that if the football game date has switched to Friday, she won't be available to be here for any uniform issues. We discussed carrying extra gloves, guantlets & hats in the chaperone bag.

12. Volunteer Coordinating – Jenny Blankenship reported that all hours should go from the committee chairs to the coordinator and have information on the parent, student and number of hours for each person. Sign-Up Genius sounds like a great way to keep track of all of the hours and do the math for us and print out reports. There was a discussion about how hours are tracked and reported each month to the PTSA.
13. Website – Song Vick discussed who should be able to post photos to the Facebook page so that photos can be properly screened prior to posting. All agreed that photos should be screened by just a few individuals prior to being posted to avoid any inappropriate postings.